

AGENDA

Orana Water Utilities Alliance (OWUA) Technical Committee Meeting No. 12

Date:	Thursday 20 August 2020
Time:	10.00am
Zoom Meeting Details:	https://us02web.zoom.us/j/84741564055?pwd=bDlyM1lGWlplBcnpuQTJsaTI5Q0l4QT09 Phone: 8015 6011 Meeting ID: 874 4156 4055 Passcode: 683448

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1. Presentation – W-Lab Technology Portal

Alex Cech and Aldrick De Vera – Isle Utilities

2. Presentation – Response to Boil Water Alert to prevent subsequent incidents

Rod Morton – Mid-Western Regional Council

3. Welcome and Apologies

4. Stakeholder Updates

4.1 Orana Joint Organisation

4.2 DPIE – Water

4.3 NSW Health

4.4 NSW Water Directorate

4.5 Transport for NSW

5. Confirmation of Minutes from OWUA Technical Committee Meeting – 11 June 2020

MINUTES

MEETING OF:	Orana Water Utilities Alliance Technical Committee Meeting No 11
DATE:	Thursday 11 June 2020
VENUE:	Zoom Meeting
MEETING COMMENCED:	11.00am

ATTENDEES	
Bogan Shire Council	Graeme Bourke Alister Quarmby Trevor Waterhouse
Central Darling Shire Council	Darren Scotti
Gilgandra Shire Council	Mark Linton-Harland
Mid-Western Regional Council	Brad Cam (12.00pm) Rod Morton (11.15am)
Narromine Shire Council	Doug Moorby
Walgett Shire Council	Abhishek Suwal Peter Ricardi
DPIE – Water	Brendan Miller (left 1.00pm) Shyamala Manorathan
NSW Health Transport for NSW	Jason Harwood Neil Glastonbury
OWUA Project Officer	Alayna Gleeson

APOLOGIES	
Central Darling	Reece Wilson
Cobar Shire Council	Victor Paperniak
Mid-Western Regional Council	Jon Palmer
Warrumbungle Shire Council	Cornelia Wiebels
DPIE - Water	David Swan
NSW Health	Mark Nave
NSW Water Directorate	Brendan Guiney

ACTIONS LIST

ITEM	ACTION	WHO	STATUS
Outstanding actions			
8/4 4.3	DWMS Annual Reviews – Councils to submit or contact their EHO with an update.	Outstanding Councils	
8/4 4.3	Cryptosporidium Risk Assessments Overdue – Councils to submit or contact their EHO with an update.	Outstanding Councils	
8/4 7	Capital Works Projects Report – submit updates for 2020	Outstanding Councils	
8/4 16	Safe and Secure Version 2 risk ratings – provide feedback to DPIE – Water *HIGH PRIORITY*	All Councils	
15	Water testing/laboratory issues – escalate to JO to advocate	BC	
New actions			
2	Orana JO Workforce Development Project ACTION: Confirm Department of Premier and Cabinet Funding	BC/AG	
7	Innovativeness in the Water Industry Research Project. ACTION: Project Officer to send survey	AG	
8	Business Continuity Plan – Orana Water Utilities Alliance ACTION: Project Officer to seek further proposals	AG	
13	Future Meetings ACTION: Project Officer to investigate date and location for August meeting.	AG	
11	Mid-Western to present audit case study at August Meeting	AG/RM	
1	Welcome and Apologies		
2	Stakeholder Updates 2.1 Orana Joint Organisation – Brad Cam (12.00pm)		

	<ul style="list-style-type: none"> - All member Councils have agreed via resolution to continue to support the Orana Joint Organisation. The NSW Government is undertaking a full review of JO's with an answer to that review expected by the end of September. - Due to funding constraints, the EO role cannot be advertised at this stage, current EO finishes Friday 12 June. After review is finalised, the EO position will be advertised. Brad Cam has been appointed interim EO of OJO from Monday 15 June. - Workforce Development Project – Ashley Albury (Dept. Premier and Cabinet) is seeking additional funding. - Minister Pavey continues to praise OWUA and holds us in high regard due to our collaboration. <p>2.2 DPIE – Water – Brendan Miller</p> <ul style="list-style-type: none"> - Visits to Councils re-commenced last week and a week-long road trip is being planned for next week (DS, BM and Nigel Deakin) - Claims due before EOFY – advise DPIE - Water what you intend to claim and what you intend to carryover to next FY. Where you are lodging a claim on a program that has a deed, there a milestones which need to be met before a claim can be made. - Risk ID letters <ul style="list-style-type: none"> - sent to all GM's – if not received, let Brendan know. - Does risk rating of guarantee funding – no. - Is there a process to change risk rating? Yes! AG/DM: Extremely important that feedback is provided – regional managers can assist with feedback process. ACTION: AG to confirm feedback process and advise. - Subject matter experts: Water quality – NSW Health, Water security – DPIE. <p>2.3 NSW Health – Jason Harwood</p> <ul style="list-style-type: none"> - Crypto risk assessments – some are still outstanding and need to be actioned - DWMS annual reviews overdue – Council to update NSW Health on progress if still outstanding - Risk Training for Operators – no update on Murray Thompson availability - Slowly transitioning back to business as usual <p>2.4 NSW Water Directorate – Doug Moorby on behalf of Brendan Guiney</p> <ul style="list-style-type: none"> - Sydney office has closed – staff to continue to work remotely - Importance of responding the risk prioritisation scores given to them under the Safe and Secure Water Program, and engage with regional DPIE representatives. <p>2.5 Transport for NSW – Neil Glastonbury</p> <ul style="list-style-type: none"> - Rainfall has relieved water supply issues - Doubling works across the state
<p>3</p>	<p>Confirmation of Minutes from OWUA Technical Committee Meeting – 8 April 2020 Motion: DScotti/AQuarmby That the Minutes of the OWUA Technical Committee Meeting held in Mudgee on 8 April 2020 be taken as a true and accurate record. CARRIED</p>
<p>4</p>	<p>Actions from Previous Minutes</p> <p>4.3 – COMPLETE</p> <p>4.3 – Reminder for Councils who are still overdue to submit or update your EHO.</p> <p>7 – ACTION: Project Officer to send reminder</p> <p>11.1 – Complete. No feedback received – some Councils provided feedback directly to NSW Audit Officer.</p> <p>15 – Complete. COVID-19 meetings to be suspended and re-introduced if required.</p> <p>15 – COMPLETE</p> <p>15 – Feedback provided to Resilience NSW, which has been discussed and put to NSW Health. Continue advocacy. ACTION: JO to advocate via local member</p> <p>16 – Councils encouraged to submit feedback on SSWP risk rankings as a priority. ACTION: BM to provide pathway to Project Officer to distribute to Councils.</p> <p>16 – Continue to work the NSW Health to determine trainer availability and date for Risk Management training.</p>
<p>5</p>	<p>Matters In Progress</p> <p>5 – Reservoir Inspections – Gilgandra (on hold due to other works) and Warrumbungle (AG to follow up) Narromine recently completed.</p> <p>CIRCULAR 18 REPORTING – ensure this is incorporated in to DWMS Annual Review for NSW Health and DPIE – Water and inspections are up-to-date. DPIE has given concurrence for dual reporting.</p> <p>10 – Bore Assessments – RFQ closed – 9 responses received, next step – evaluation.</p> <p>13 – Risk Management Training for Operators – awaiting feedback on trainer availability.</p>

	<p>24 – Workforce Development – awaiting funding confirmation from Dept Premier and Cabinet (Ashley Albury) as initial funding was re-allocated to support JO operations</p> <p>26 – Business Continuity – refer to agenda item 8.</p> <p>30 – COVID-19 – refer to agenda item 15.</p> <p>31 – Innovation – refer to agenda items 7 and 9.</p> <p>32 – SAI Global Subscription – investigating use of Mid-Western subscription as per advice from SAI Global.</p> <p>33 – IWCM Terms of Reference template in progress based on Narromine document.</p>
6	<p>OWUA Operators Group</p> <p>Risk Management training to proceed once trainer is available.</p>
7	<p>Innovativeness in the Water Industry Research Project</p> <p>Participation was supported by Narromine, Mid-Western and Central Darling.</p> <p>ACTION: Project Officer to send survey</p>
8	<p>Business Continuity Plan – Orana Water Utilities Alliance</p> <p>Supported in principal. Important to recognise via IWCM.</p> <p>ACTION: Project Officer to seek further proposals</p>
9	<p>W-Lab Subscription</p> <p>Motion: DScotti/RMorton</p> <p>That the OWUA Technical Committee confirm subscription to W-Lab based for the length of the program (until 2023) at the cost of \$6,300 + GST per year.</p> <p>CARRIED</p>
10	<p>Best Practice Compliance/Asset Management</p> <p>No updates.</p>
11	<p>Member Council Updates</p> <p>Bogan – \$4.3 million funding announced for bore pipeline on old Warren Rd (Nyngan-Cobar Water Security Project), water situation is good – Bogan River only just stopped running, full allocation back for next FY, no more work done on repairs to first water storage due to rain, second storage project currently in design phase. Central Darling – water quality issues in river – currently on bore water, RFT for 3 x WTP (White Cliffs, Invanhoe and Wilcannia) in progress.</p> <p>Gilgandra – business case for renewal of STP and pump station in progress, nearing completion of stand alone access tower to reservoir in Gilgandra, completing bore at Tooraweenah, bore to be done in Gilgandra, Sewer mains camera relining program in progress.</p> <p>Mid-Western – coming to end of smart metering project, yourwater portal piloted to staff, water mains renewal and sewer relining, Mudgee Headworks, SPS asset assessment.</p> <p>Narromine – 2.5 megalitre iron and manganese removal system (temporary WTP) complete and running – part of \$2mil drought stimulus including bore, aquifer depleted at bore 8, IWCM Terms of Reference being finalised, Atom Consulting engaged for WTP at Tomingley.</p> <p>Walgett – RO plant 30 day commissioning in progress, water quality is pretty good. STP issues. Collarenebri bore – telemetry control needs upgrading to ensure complete working system. Wee Waa bore upgrades.</p>
15	<p>Cold Call Surveys</p> <p>Nil.</p>
12	<p>Upcoming Meetings, Events, Conference and Training Opportunities</p> <p>LGNSW Water NSW Conference new date confirmed – 6 to 8 October.</p>
13	<p>Future Meetings</p> <p>ACTION: Project Officer to investigate date and location for August meeting.</p>
14	<p>COVID-19</p> <ul style="list-style-type: none"> - No new cases in NSW, restrictions are continuing to ease. - OWUA COVID-19 Meetings to be suspended and re-activated if required.
16	<p>General Business</p> <p>Walgett – IXOM chlorine gas \$1.24/bottle/day – even if empty. Delivery schedule is not always met. No other suitable suppliers. ACTION: Project Officer to link in Peter and Doug/Rod.</p>
17	<p>Meeting Close</p> <p>1.07pm.</p>

6. Actions from Previous Meeting

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Outstanding actions			
8/4 4.3	DWMS Annual Reviews – Councils to submit or contact their EHO with an update.	Outstanding Councils	
8/4 4.3	Cryptosporidium Risk Assessments Overdue – Councils to submit or contact their EHO with an update.	Outstanding Councils	
8/4 7	Capital Works Projects Report – submit updates for 2020	Outstanding Councils	
8/4 16	Safe and Secure Version 2 risk ratings – provide feedback to DPIE – Water *HIGH PRIORITY*	All Councils	AG to provide link
15	Water testing/laboratory issues – escalate to JO to advocate	BC	
New actions			
2	Orana JO Workforce Development Project ACTION: Confirm Department of Premier and Cabinet Funding	BC/AG	
7	Innovativeness in the Water Industry Research Project. ACTION: Project Officer to send survey	AG	
8	Business Continuity Plan – Orana Water Utilities Alliance ACTION: Project Officer to seek further proposals	AG	
13	Future Meetings ACTION: Project Officer to investigate date and location for August meeting.	AG	Complete – zoom.
11	Mid-Western to present audit case study at August Meeting	AG/RM	

7. Matters in Progress

As at 11/08/2020

ID	MINUTE	ITEM	WHO	PROGRESS	STATUS
2	11-18-5.2 11-18-9.1 06-19-7.1	Best Practice/Asset Management Update	AG	Ongoing	ONGOING
7	02-19-11.1	Drinking Water Quality MWRC with NSW Health & Public Works	MWRC	Bring SOP's to future meeting	IN PROGRESS
9	02-1912.2 04-19-6.8	Liquid Trade Waste On HOLD	AG	LTW Compliance Officer - INTERESTED x 7 – on hold Contract with Councils to be developed if progresses. Include backflow prevention in PD. LTW Policy – update MWRC for adoption by OWUA (GMAC recommendation), guidelines currently being updated by DoI – on hold until new guidelines adopted?	ON HOLD
10	02-19-14.1	Bore Assessments – SSWP	ALL	Tasks 1 and 2 awarded to Access Environmental Planning. Participating Councils have been advised and project will commence shortly.	IN PROGRESS
13	OPERATORS	WIOA Support	AG	Interest Day – 2021?	ON HOLD
		2020 Operators Group Meetings		Dates TBC	ON HOLD
		Risk Management Training NWPGEN001		Training for Operators and Engineers 50% funded through NSW Health – 20 participants	ON HOLD
14		ICWM	AG	JO collaboration Terms of Reference – Narromine ToR (refer to item 33 below)	IN PROGRESS
24		Workforce Development		OJO Capacity Building Fund – pending funding	IN PROGRESS
27		Water Supply Fact Sheets		Drafts with DM for feedback	IN PROGRESS
35		Capital Works Report Update		Emailed Councils 31/1/20 Responses due 28/2/20 - OVERDUE	IN PROGRESS
26		Business Continuity Plan/Workshop		3 x proposals reviewed – to be reviewed	IN PROGRESS
27		Circular 18 Reports		Reporting to be confirmed by DPIE/NSW Health	IN PROGRESS
30		COVID-19		OWUA Response – meetings on hold and will re-commence if required	ON HOLD
31		Innovativeness in the Water Industry		Research Project	IN PROGRESS
32		Standards – SAI Global		Available for OWUA members on request	COMPLETE
33		IWCM Terms of Reference template		Narromine ToR with DPIE for review. Once accepted, template to be developed.	IN PROGRESS
	Future Meeting Presentations	WSAA – Adam Lovell		Invited – on hold	

Identified Projects

30		OWUA Action Plan		To be determined by Technical Committee	Not commenced
31		Smart Meters		Provide assistance with grant applications etc.?	Not commenced
32		Strategic Plan Update		Update to 2014 LMWUA Strategic Business Plan and Strategy?	Not commenced
34		Leak Detection Project		As per WLMP recommendation. Funding?	Not commenced
35		Walter Smart and Friends		Investigate funding options	Not commenced

8. OWUA Operators Group Update

WIOA Virtual Water currently underway and past presentations are available to watch on-demand.

Future dates: 26 August, 2 September, 9 September, 16 September, 14 October

www.virtualwater.com.au

9. Cooperative Research Centre for Water Security – Membership

Report By:	Alayna Gleeson
Position:	Project Officer, OWUA
Date:	28 July 2020

RECOMMENDATIONS

That the OWUA Technical Committee:

1. Note the report on Cooperative Research Centre for Water Security - Membership
2. Commit \$10,00 per annum for a period of ten (10) years to become Associate Members of the Cooperative Research Centre for Water Security, with the option to review membership each year.

Orana Water Utilities Alliance has the opportunity to become an Associate Member of the Cooperative Research Centre (CRC) for Water Security, which is expected to commence in October 2021.

The CRC purpose

The Water Security CRC will deliver innovative water security solutions for cities, towns and communities that optimise water-related benefits for people and economic activities, sustain healthy aquatic ecosystems and protect against growing environmental challenges.

The CRC program

The Cooperative Research Centre (CRC) Program is the Commonwealth Government's largest single and most popular program for industry providing grants for up to 10 years. CRCs are independent entities, established and governed as incorporated companies limited by guarantee. They comprise of industry-led collaborations between industry, researchers and the community. The focus is on research and development that will have commercial uses.

The CRC program aims to improve the competitiveness, productivity and sustainability of Australian industries, especially in government priority areas, use high quality research to solve industry-identified problems, and encourage and help Small and Medium Enterprises (SMEs) to take part in collaborative research.

With more than 226 CRCs being funded since the program's commencement, the Australian Government has committed more than \$4.5B in CRC funding.

Water Security CRC

The Water Security CRC will realise the full value of infrastructure investment necessary to strengthen water security in Australia, across rural communities, regional towns and major cities. It will enable this by providing underpinning research and implementation approaches to:

- Enhance water security for resilience to population pressures and impacts of climate change and shocks (e.g., floods, drought, heat waves, fire).
- Ensure quantity and quality aspects of water security are aligned to improvements in natural systems, food security, liveability and climate change mitigation.
- Expand the influence of water-sensitive practices in urban development, renewal and regeneration processes through integrated planning and implementation mechanisms.

- Enhance the value of different land uses in a catchment through integrated and optimised delivery of economic, social and environmental benefits for rural and urban communities.
- Develop and test market-based approaches for investment in green-infrastructure, with a particular focus on driving employment opportunities in regional communities.
- Develop new tools to optimize investment in green and grey infrastructure to ensure that the best outcomes can be obtained for the least cost.

Participant benefits

The benefits to CRC partners will vary. In broad terms the WSCRC will provide partners with several unique benefits not available through any other mechanism. These include:

- Being part of the nation's largest and highest profile collaboration focused on improving Australia's water security
- A collaboration that gives partners access to an expected \$100 million to \$150 million of resources secured through this collaborative effort
- A CRC program that provides partners with access to high quality impactful research and translation
- Partner contributions are expected to account for only 15% to 20% of total CRC resources >
- Partners building valuable networks as well as having access to the collection of Australia's world-leading researchers
- A collaboration that develops whole of water policy and planning mechanisms
- Partners able to influence the direction of these resources and be at the forefront of development in the sector
- A strong technology transfer focus aligned with the priority needs of partners
- Contributions that may be eligible for R&D tax concessions (refer www.business.gov.au and the Australian Tax Office).
- A CRC that has a focus on addressing workforce and skills shortages
- A CRC that will support the translation of research outcomes into practice.

More information is contained in the attachments.

Council contributions based on \$10,000 per annum membership fee:

COUNCIL	%	Contribution (ex GST)
Bogan Shire Council	4.62%	\$461.96
Bourke Shire Council	4.66%	\$465.77
Brewarrina Shire Council	2.11%	\$210.87
Central Darling Shire Council	2.29%	\$229.07
Cobar Shire Council	10.26%	\$1,025.53
Gilgandra Shire Council	5.73%	\$572.89
Mid-Western Regional Council	34.13%	\$3,412.80
Narromine Shire Council	9.92%	\$991.66
Walgett Shire Council	8.17%	\$817.21
Warren Shire Council	4.12%	\$411.99
Warrumbungle Shire Council	14.00%	\$1,400.26
TOTAL	100.00%	\$10,000.00

10. Business Continuity Plan Project

Report By:	Alayna Gleeson
Position:	Project Officer, OWUA
Date:	11 August 2020

RECOMMENDATIONS

That the OWUA Technical Committee:

1. Note the report on Business Continuity Plan Project
2. Consider the proposals received.

One of the OWUA projects we have identified is the development of a Business Continuity Plan for the alliance that supports individual Council BCP's and their water and sewer sub-plans.

This project was originally identified as an opportunity to increase individual Councils awareness of the importance of business continuity via a workshop model however, the COVID-19 situation has seen this project evolve to focus on the development of a BCP at the Alliance level while also maintaining a training element. The COVID-19 situation has highlighted the benefits of the alliance model and this document aims to formalise these processes for future business interruptions.

Three (3) proposals have been received and are currently being reviewed by the Project Officer.

The total investment for the project is approximately \$20,000. Based on this, the contribution from each Council would be as follows:

COUNCIL	Contribution
Bogan Shire Council	\$923.91
Bourke Shire Council	\$931.53
Brewarrina Shire Council	\$421.73
Central Darling Shire Council	\$458.14
Cobar Shire Council	\$2,051.06
Gilgandra Shire Council	\$1,145.78
Mid-Western Regional Council	\$6,825.59
Narromine Shire Council	\$1,983.32
Walgett Shire Council	\$1,634.42
Warren Shire Council	\$823.98
Warrumbungle Shire Council	\$2,800.53
TOTAL	\$20,000.00

11. Best Practice Compliance / Asset Management

Report By:	Alayna Gleeson
Position:	Project Officer, OWUA
Date:	28 July 2020

RECOMMENDATIONS

That the OWUA Technical Committee:

3. Note the report on Best Practice Compliance / Asset Management
4. Provide updates to status table as required

The Vision of the OWUA is to provide a unified approach to the sustainable delivery of water and sewerage services, and to achieve and maintain gazetted Best Practice by the earliest feasible date. An outline of the status of each Council is outlined below.

BEST PRACTICE ELEMENTS

1	Integrated Water Cycle Management (IWCM) Strategy & Financial Plan
2	Water Conservation Measures (WCM)
3	Strategic Business Plan (SBP)
4	Drought Management Plan (DMP)
5	Pricing & Regulation of Water Supply, Sewerage & Trade Waste
6	Performance Monitoring

Council	IWCM	WCM	SBP	DMP	PRICING/REG	PERF MON
Bogan	Target June 2021		Complete following IWCM (2025 - 4 year cycle)	2010		
Bourke	Target June 2021		Complete following IWCM (2025 - 4 year cycle)			
Brewarrina	Target June 2021		Complete following IWCM (2025 - 4 year cycle)			
Central Darling	2026		Complete following IWCM (2025 - 4 year cycle)	2019		
Cobar	Target June 2021		Complete following IWCM (2025 - 4 year cycle)	2005		
Gilgandra	Target June 2021		Complete following IWCM (2025 - 4 year cycle)			
Mid-Western	In progress Issues paper with DPIE Target June 2021		Complete following IWCM (2025 - 4 year cycle)			
Narromine	Terms of Reference with DPIE (July 2020)		Complete following IWCM (2025 - 4 year cycle)	2010		
Walgett	Target June 2021			2018		
Warren	Target June 2021		Complete following IWCM (2025 - 4 year cycle)	2007		
Warrumbungle	Target June 2021		Complete following IWCM (2025 - 4 year cycle)	2018		

Approved	DPIE - Water action required	Council action required	Consultant action required	Lodged with DPIE Water
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Asset Management

ASSET MANAGEMENT PLANS	
1	Does your Council have an AMP?
2	What stage is your AMP at?
3	Is your AMP linked to your Council's Financial Plan?

Council	AMP?	STAGE?	LINKED TO FP?	NEXT UPDATE REQUIRED? 4 year cycle
Bogan Shire Council	Yes - April 2017	2nd Generation	Yes	2021
Bourke Shire Council	Yes	Yes	Yes	
Brewarrina Shire Council	Yes Updated 2018	Completed Current	Yes	2022
Central Darling Shire Council	Yes	Updated draft completed 2019	No Finance check required on draft AMP	
Cobar Shire Council	Yes	Completed Feb 2011	Yes	DUE NOW
Gilgandra Shire Council	Yes- 2016			DUE NOW
Mid-Western Regional Council	Yes - 2016	Preliminary	Yes	DUE NOW
Narromine Shire Council	Yes 2017	Adopted 2018	Yes	2022
Walgett Shire Council	Yes	Mature	Yes	DUE NOW
Warren Shire Council	Yes	Adopted 2019	Yes	2023
Warrumbungle Shire Council	No - awaiting finalisation of IWCM/SBP			

12. Member Council Updates

Update from each Member Council on the current situation in their LGA.

13. Cold Call Surveys

Organisation Details	
Business Name:	Eneraque Pty Ltd
Address:	1937 Ipswich Road, Rocklea, QLD 4106
Website:	www.eneraque.com
Contact Person	
Name:	Jotham McNaughton
Email:	jotham.mcnaughton@eneraque.com
Phone/Mobile:	0436 941 667
Outline of products/services:	Power Generation/ Biogas/Gas/Diesel
How could your products/services benefit OWUA member Councils?	Eneraque can provide OWUA reliable service & products for any back up power required. We are 100% Australian Owned and always put the client first.
Attachment?	Yes

14. Upcoming Meetings, Events, Conferences and Training Opportunities

MEETING/EVENT	DATE	LOCATION
LGNSW Water Management Conference*	6 to 8 October	Narrabri
AWA Conference	12 to 13 November	Tamworth

*Registration are now open for the LGNSW Water Management Conference. For more information and to register, visit: <https://www.lgnsw.org.au/waterconference>.

15. Future Meetings 2020

DATE	LOCATION
Thursday 15 October	Narromine (TBC) Joint meeting with CNSWJO?
Thursday 10 December	Mudgee

16. COVID-19

17. General Business

18. Meeting Close