

minutes

MEETING OF: Orana JOINT ORGANISATION
DATE: 30 September 2019
TIME: 9.00 am
VENUE: Narromine Shire Council Chambers

ATTENDEES:

Cr D Batten (Chair)	Mayor Gilgandra Shire Council
Cr C Davies	Mayor Narromine Shire Council
Cr M Quigley	Mayor Warren Shire Council
Cr G Neill	Deputy Mayor Bogan Shire Council
Cr D Kennedy	Mayor Mid-Western Regional Council
David Neeves	General Manager Gilgandra Shire Council
Roger Bailey	General Manager Warrumbungle Shire Council
Glenn Wilcox	General Manager Warren Shire Council
Steph Waterhouse	Director Finance and Corporate Services Bogan Shire Council
Brad Cam	General Manager Mid-Western Regional Council
Belinda Barlow	Executive Officer Orana Joint Organisation
Ashley Albury	Director Regions Western Regional NSW
Carolyne Marchant	(Minute Taker) Narromine Shire Council
Peter Evans	Council Engagement Officer Office of Local Government
APOLOGIES:	
Cr R Donald	Mayor Bogan Shire Council
Cr D Todd	Mayor Warrumbungle Shire Council

GUESTS

Member for Parkes The Hon Mark Coulton MP
 Member for Dubbo Mr Dugald Saunders MP
 NSW Drought Co-ordinator Mr Jock Laurie
 Director Emergency Drought Relief DPI NSW Mr Barry Kay
 Deputy Director Resources Central West and Far West Regional NSW Mr Ken Harrison
 Director Finance and Corporate Strategy Narromine Shire Council Mr John Sevil
 Audit Office of NSW (NSWAO) Ms Cathy Wu (via teleconference)
 Orana Joint Organisation's Auditor Prosperity Advisors Mr Alex Hardy (via teleconference)
 Dubbo Regional Council Mayor Cr Ben Shields
 Dubbo Regional Council Chief Executive Mr Michael McMahon

WELCOME:

The Chair declared the meeting open at 9.00am and requested Mayor of Narromine Cr Davies to welcome those present.

minutes

BOARD MEETING ITEMS

2. APOLOGIES:

2019/046 RESOLVED Crs Quigley/Davies that the apologies of Cr R Donald and Cr D Todd be accepted.

CARRIED

3. DECLARATION OF INTEREST

Nil

9. EXECUTIVE OFFICER – Reports Part A (Action)

9.1 REVIEW and AMEND THE ORANA JOINT ORGANISATION CHARTER

2019/ 047 RESOLVED Crs Davies/Kennedy that:

1. The consultation with Orana Joint Organisation Board members for proposed amendments to the Charter be noted.
2. That the Board accept the amendments to the Orana Joint Organisation Charter.

CARRIED

3.1 ELECTION OF CHAIR AND DEPUTY CHAIR

Cr Batten vacated the Chair at 9.03am.

It was advised that there was one (1) nomination for the position of Chair, being Cr Craig Davies. Cr Davies accepted the nomination. As there was only one nominee for the role of Chair it was declared that Cr Davies is elected as Chair for a 12 month period.

It was advised that there was one (1) nomination for the position of Deputy Chair, being Cr Milton Quigley. Cr Quigley accepted the nomination. As there was only one nominee for the role of Deputy Chair it was declared that Cr Quigley is elected as Deputy Chair for a 12 month period.

Cr Davies assumed the Chair at 9.05am

4. DROUGHT in the Orana Region

Discussion regarding Drought in the Orana Region. Questions and answers with attendees.

Mr Ashley Albury arrived 9.13am

The Chair suspended the meeting at 10.30 am for morning tea.

At this juncture The Hon Mark Coulton MP, Mr Dugald Saunders, Mr Jock Laurie, Mr Barry Kay, Mr Ken Harrison, Cr Ben Shield and Mr Michael McMahan left the meeting.

minutes

The Chair reconvened the meeting at 10.59am.

Mr John Sevil Director Finance and Corporate Strategy Narromine Shire Council joined the meeting in person at 10.59 am.

Ms Cathy Wu, Audit Office of NSW (NSWAO) and Mr Alex Hardy Financial Auditor of Prosperity Advisors joined the meeting via teleconference at 10.59 am.

5. 2018-19 ANNUAL FINANCIAL STATEMENTS

2019/048 RESOLVED Crs Kennedy/Neill that:

1. the Orana Joint Organisation Board adopts and signs the 2018-19 Financial Statements as presented.
2. the Management Representation Letter be signed and submitted to the NSWAO.
3. the NSWAO Closing Report be noted.

CARRIED

At this juncture Mr John Sevil, Ms Cathy Wu and Mr Alex Hardy left the meeting at 11.06am

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2019/049 RESOLVED Crs Batten/Kennedy that Minutes of the Orana Joint Organisation Board Meeting held on 6 June 2019 and the Orana Joint Organisation Board Extraordinary Meeting held on 27 August 2019 be adopted as a true and correct record of the meeting.

CARRIED

7. MATTERS ARISING FROM PREVIOUS MINUTES

7.1 PERFORMANCE REVIEW PANEL

2019/050 RESOLVED Crs Batten/Neil that the Orana Joint Organisation Board establish a performance review panel consisting of the Chair, a voting member appointed by the Board and a voting member appointed by the Executive Officer, to conduct performance reviews, report the findings and recommendations of those reviews to the Board, and develop the performance agreement of the Executive Officer.

CARRIED

8. CHAIRPERSON'S MINUTES

2019/051 RESOLVED Crs Batten/Kennedy that the Orana Joint Organisation Board note the Chairperson's minutes/report.

minutes

9. EXECUTIVE OFFICER – Reports Part A (Action)

9.2 ANNUAL PERFORMANCE STATEMENT – 2019 ORANA JOINT ORGANISATION

2019/052 RESOLVED Crs Quigley/Kennedy that:

1. the information be noted.
2. the Orana Joint Organisation prepares and publishes an Annual Performance Statement for the year 2018 - 2019.

CARRIED

9.3 BUDGET REPORT – PERIOD ENDING SEPTEMBER 2019

2019/053 RESOLVED Crs Kennedy/Quigley that:

1. the document entitled 'Orana Joint Organisation Budget and actual performance for year to date September 2019 as attached to the report be noted.
2. the Orana Joint Organisation Board note that a budget review will be undertaken and submitted for December 2019 Orana Joint Organisation Board Meeting.

CARRIED

9.4 ORANA JOINT ORGANISATION STATEMENT OF REVENUE POLICY

2019/054 RESOLVED Crs Quigley/Kennedy that the 2019/2020 Orana Joint Organisation Statement of Revenue Policy be adopted.

CARRIED

9.5 DELIVERY PROGRAM PROGRESS REPORT JUNE TO SEPTEMBER 2019

2019/055 RESOLVED Crs Batten/Neill that the Delivery Program Progress Report from June to September 2019 be noted.

CARRIED

9.6 JOINT ORGANISATION CAPACITY BUILDING FUND

2019/056 RESOLVED Crs Batten/Kennedy that the Orana Joint Organisation Board support the JO Capacity Building Fund to be allocated to the 'Orana Joint Organisation Skills Analysis for vulnerable communities' with a focus on the skills for the provision of water and waste water services in Councils.

CARRIED

9.7 DRAFT INTERNAL REPORTING POLICY

2019/057 RESOLVED Crs Batten/Kennedy that the draft Internal Report Policy be adopted.

CARRIED

minutes

10 EXECUTIVE OFFICER – Reports Part B (Information)

10.1 CODE OF CONDUCT STATISTICS REPORT

2019/058 RESOLVED Crs Kennedy/Neill that the Code of Conduct Statistics Report for the period 9 May 2018 to 31 August 2019 be noted.

CARRIED

10.2 RESOURCE SHARING OPPORTUNITY

2019/059 RESOLVED Crs Batten/Neill that the information be noted.

CARRIED

10.3 A NEW INTERNAL AUDIT AND RISK MANAGEMENT FRAMEWORK – RELEASE OF DISCUSSION PAPER

2019/060 RESOLVED Crs Batten/Kennedy that:

1. the information be noted.
2. a submission to the discussion paper be provided by the Orana Joint Organisation based on copies of individual member Council submissions provided to the Executive Officer for the December 2019 Orana Joint Organisation Meeting.

CARRIED

10.4 ORANA WATER UTILITIES ALLIANCE UPDATE

2019/061 RESOLVED Crs Batten/Kennedy that the Orana Water Utilities Alliance update and report be noted.

CARRIED

11 EXECUTIVE OFFICER – Reports Part C (CONFIDENTIAL)

11.1 APPLICATION FOR LEAVE – EXECUTIVE OFFICER

2019/062 RESOLVED Crs Kennedy/Batten that the Orana Joint Organisation Board approve the Executive Officer's leave.

CARRIED

11.2 ORANA JOINT ORGANISATION REGIONAL CONNECTIVITY PROJECT

2019/063 RESOLVED Crs Neill/Batten that the Orana Joint Organisation Regional Digital Connectivity report be noted by the Orana Joint Organisation Board.

CARRIED

12 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Extra Ordinary Meeting 27 August 2019

It was noted that a discussion be held over in respect of using recycled plastics as alternate road material until the December meeting of the Orana Joint Organisation Board.

minutes

13 MATTERS OF URGENCY

Nil

14. CORRESPONDENCE

2019/064 RESOLVED Crs Batten/Quigley that the Orana Joint Organisation Board note the correspondence report.

CARRIED

15. COMMITTEE OF THE WHOLE

Nil

16. NEXT MEETING

9 December 2019 at Mid-Western Regional Council commencing at 9.00am

There being no further business the meeting closed at 12.18 pm.

The Minutes (pages 1 to 6) were confirmed at a meeting held on the day of _____ 2019, and are a full and accurate record of proceedings of the meeting held on 30 September 2019.

Chair